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# TeleClipInformation

TeleClip is a pop-up tool that lets you compose and send Internet e-mail on the fly.

# The TeleClip icon is always visible. Just click to:

- Paste text copied to the clipboard by any other application
- Paste any text file
- Enter or modify text from the keyboard
- Select the recipients and send Internet e-mail

Activate another application and TeleClip becomes an Icon

**Use INTERNET addresses from your Compuserve Address Book** 

TeleClip can also be called as a Function from within your own programs.

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# **Getting Started**

#### **SYSTEM REQUIREMENTS**

- 486 PC (or better)
- Windows 3.X
- 4 MB memory
- Access to the Internet
- The Winsock DLL

#### **NOTE:** For Compuserve Users:

If you installed the Net Launcher package you already have the Winsock DLL on your system and the Compuserve Internet Dialer will automatically connect you to the Internet service. You don't need to do a thing. TeleClip displays the INTERNET addresses from your CIS Address Book.

#### **QUICK START**

Click on the Setup button. Enter the address of your Internet server and your Internet address. Then, **Add** your Internet address to the list and send yourself some mail

# The Setup Window

- **Host Address**: This is the Internet "dot" address of your internetservice provider's computer (ex.198.4.8.1). If you do not know what this address is, ask your service provider.
- **Sender Address**: This is your internet mail address. (ex. sender.user@system.com). This address will be used as the sender on all e-mail.
- **Auto Paste**: If this box is checked, text that is copied to the clipboard is automatically pasted to TeleClip at the current cursor position.
- **CIS Addr. Book**: Enter the disk and directory where the Compuserve Address Book is located. TeleClip looks for the file ADDRBOOK.DAT and includes addresses that begin with INTERNET: in the address list box. You can ADD to the list by clicking the **Add** button. TeleClip does not update your Compuserve Address book.
- **Subject**: What you enter here will appear (by default) in the Subject box of the main window.
- **Paste Files Path**: The disk and directory that you enter here will be used to produce the initial list of files in the dialog that appears when you click the **Paste File** button.
- **Save Path**: The disk and directory that you enter here will be used to produce the initial list of files in the dialog that appears when you click the **Save** button.

**NOTE:** Put TeleClip in your startup group to automatically make it available when you start your computer.

# The Main TeleClip Window

# The main TeleClip window defines the parameters used to deliver your documents as Internet e-mail:

- **Subj.**: Enter the subject of your mail. What you enter here appears beside the subject heading on your mail message.
- **Copy**: Click this button to copy selected text to the clipboard.
- **Cut**: Click this button to remove selected text and copy to the clipboard.
- **Paste**: Click this button to paste the current contents of the clipboard to your document at the current cursor position.
- **Paste File**: Click this button to select and paste a text file to your document at the current cursor position.
- **Clear**: Click this button to remove all text from the display.
- Add: Click this button to add a name and Internet address.
- Setup: Click this button to change Setup info...
- **Help**: Click this button for on-line help.
- **Save**: Click this button to save your mail message to a file.
- **Exit**: Click this button to terminate the TeleClip program.
- **Send**: Click this button to send your Internet mail message to the selected recipient addresses.

# Hints and Other Info.

#### **Keyboard Commands**

You can use the keyboard to move within your mail message. Use Ctrl Page Up and Ctrl Page Down to move up or down. Use Ctrl Home and Ctrl End to go to the top or bottom of your message. Use Shift and the Arrow Keys to select text. Ctrl V pastes the current contents of the clipboard. Ctrl X cuts selected text.

#### **Very Large Messages**

The amount of data that a Windows edit control can accomodate (and therefore the maximum message size) is about 32KB. TeleClip attempts to accomodate larger messages and lets you know if it can't. The absolute maximum data you can paste from a file is about 55KB. The absolute maximum total message size is about 64KB. The actual limits depend on the applications that are active when you use TeleClip. This is not a concern if you don't send very long messages.

### **Getting Text from Web Pages**

To include text from Web Pages in email that you compose:

You cannot copy directly from the Web Page displayed by the MOSAIC browser. Select File and then Web Page Source from the menu. The HTML Source (which is text) is displayed. Select what you want. Use Copy in the Edit menu to copy to TeleClip. Remove any HyperText codes that you don't want. You can send your mail message immediately (no need to re-dial and connect).

NOTE: If you click the TeleMail icon while it is on the Web Page you may activate a "Hot Spot" .... to avoid this drag it off the Web Page before you click it.

### **Getting Text from Windows Help**

With TeleClip in "Auto Paste" mode simply click Edit and then Copy in the Help menu.

# Calling TeleClip from other applications

TeleClip consists of two modules:

- 1. The user interface.
- 2. The document sender.

The document sender is a DLL that is called by the user interface module and handles the delivery of documents. You can call the document sender as a function from within your own programs. The function is defined as follows:

Returns 1 on success and 0 on failure

IpDataString is the body of the mail message. IpAddendumFileName is the name of an optional text file to attach

# License

**TeleClip version 2.10** 

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OR

You can register TeleClip via Compuserve... **GO SWREG** 

**Registration ID: 8986** 

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#### **Registered Version**

One registered copy of TeleClip may be used by a single individual or organization who uses the software on one computer to send their documents via the Internet.

#### **Disclaimer of Warranty**

THIS SOFTWARE AND THE ACCOMPANYING FILES ARE SOLD "AS IS" AND WITHOUT WARRANTIES AS TO PERFORMANCE OF MERCHANTABILITY OR ANY OTHER WARRANTIES WHETHER EXPRESSED OR IMPLIED. Because of the various hardware and software environments into which TeleClip may be put, NO WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE IS OFFERED.

Good data processing procedure dictates that any program be thoroughly tested with non-critical data before relying on it. The user must assume the entire risk of using the program. **ANY LIABILITY OF THE SELLER WILL BE LIMITED EXCLUSIVELY TO PRODUCT REPLACEMENT OR REFUND OF PURCHASE PRICE.** 

# The TeleMail Product

This is a brief description of another product from Teleform Technologies called TeleMail.

TeleMail is an electronic document delivery system that lets you automatically send business or other documents via Internet email. Print your invoices, statements etc. to a disk file. Define the position of the internet address and the recipient. TeleMail does the rest.

#### You can optionally:

- Create a Log of the documents processed.
- Merge a file with Co. name column headings etc..
- Include an Addendum with each document.
- Send a message with each document.

TeleMail can also be called as a Function from within your own programs.

TeleMail is available in several Compuserve Forums.

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# The Teleform Archive and Fax Product

This is a brief description of another product from Teleform Technologies called Teleform.

#### The Teleform Product:

Teleform is a low cost business document archive system. Teleform is a high quality electronic business document delivery system.

#### How it works:

The program that is normally used to print your documents (ie. statements, invoices, P/Os) is run on your main computer system as usual except that output is directed to a disk file rather than to the printer. This print file is transfered to your PC. Teleform then adds the data from this file to its document archive data base. From the archive individual or groups of documents can be selected and viewed, printed or automatically sent as high quality faxes. Raw data from the archive is aligned and merged with a digitized image that matches the layout of your existing pre-printed business form. Any other document produced using any Windows application can be delivered with the business documents you send by fax.

This product is intended for any business who's computer system currently prints documents on pre-printed forms and uses the post office, courrier service or other manual means to physically deliver these documents. It is particularly well suited to businesses that generate a relatively large volume of documents such as distributors of consumable products. Cost savings increase with volume. If you can transfer an ASCII text file to a PC (almost every system can) you can use this product.

#### **Main Product Elements**

#### **Electronic Form Designer:**

The Teleform form designer lets you visually design and maintain electronic forms that match the layout of your paper forms. You create and position the objects you need such as boxes, circles, text and bitmaps. You can vary the attributes of these objects such as fonts, typestyles, colors, borders etc. In the form designer you also specify the position of data elements such as company name and invoice # which are used to retrieve documents from the archive.

#### **Document Archive Database:**

Retrieve single or groups of documents quickly and easily from the

archive database. Archived documents that satisfy the criteria you specify are listed on the screen. To view a document simply point and click. Teleform recalls the data for the selected document and displays data with the corresponding form. Because only the ASCII data (not graphic images) are stored the archive can contain a huge number of documents using a minimum amount of disk space.

#### **Automatic Document Delivery Via Fax:**

When documents are retrieved from the archive and listed on the screen you simply click to select documents for printing or automatic delivery via fax. The documents selected for faxing are automatically submitted to WinFax whichhandles the actual transmission of documents.

#### **Features**

Archive 50000 docs. per 100MB of disk
Flexible database retrieval
Point and click to view
Fax single or groups of documents automatically
Schedule faxes for overnight or weekend delivery
Paste messages on your docs.
Send L.D. faxes at reduced rate
Include addendum for special of the month notices etc.
Optional Cover Page
Print hardcopy on plain paper or pre-printed forms
Attach documents from any Windows application
And much more ....

For more info. on **Teleform** call or send e-mail:

Teleform is not shareware and is available directly from us.

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